

CITY OF AUBURN, MAINE

APPENDIX A – FEES AND CHARGES – MASTER FEE SCHEDULE

Administrative

Notary fee	\$10.00
Copy fee, per page (8.5 x 11, black and white)	\$0.10
Freedom of Access Act/Public Records Information Requests	No charge for first two hours of research, then \$25.00/hour

Animals

Dog license fees, annually:	
Unaltered dog	\$11.00
Spayed/neutered dog	\$6.00
Late fee (after January 31)	\$25.00
Impoundment fee, each animal	\$50.00 + additional per day boarding fee
Dangerous dog, registration fee	\$100.00

Buildings and Building Regulations

Building permit – single family and two-family:	
New construction, additions and mobile homes	\$25.00 + \$0.15 per square foot
Accessory structure	\$25.00 + \$0.10 per square foot
Renovation < \$4,000.00	\$30.00
Renovation > \$4,000.00	\$25.00 base + \$0.30 per square foot
Building permit – commercial and multi-family:	*New construction for agricultural building for the storage of crops, housing of livestock are excluded from the building permit fees. This exclusion does not apply to marijuana (cannabis).
New construction	\$30.00 base + \$0.35 per square foot (per floor)
Renovation	\$30.00 base + \$7.00 per \$1,000 value
Foundation only	\$30.00 base + \$5.00 per \$1,000 value
Building permit – swimming pools	*Includes electrical inspection
Above ground and in-ground pools	\$50.00
Building permit - other	
Fences, 6 feet or higher	\$25.00
Underground storage tanks	\$50.00 first tank + \$15.00 additional tanks
Moving building	\$100.00

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Driveways	\$25.00
Change of use	\$40.00
Certificate of Occupancy, included in permit	\$260.00 penalty
Signs	\$25.00 base + \$0.50 per square foot
Banners, 7 days not to exceed 14 days	\$250.00
Demolition:	
Interior demolition, not in conjunction with a construction project	\$50.00
< 5,000 square feet	\$50.00
> 5,000 square feet	\$250.00
Belated fee (“after the fact”)	The customary permit fee shall double where work commences prior to the issuance of the appropriate permits.
Plumbing fees:	
Internal plumbing and Subsurface Wastewater Disposal System Permits	See Maine Department of Health and Human Services Fee Schedule (adopted 01/30/2024 and as may be amended) , payable to the City of Auburn
Electrical inspections:	
Minimum, after first inspection	\$50.00
Residential	\$45.00
Commercial	\$55.00
Single and multifamily dwellings, per unit (includes service/openings), each	\$60.00
All temporary services	\$40.00
Electrical services – panel and meter:	
1 and 3 Phase up to 800 Amperes	\$75.00 (State Fee)
1 and 3 Phase over 800 Amperes	\$75.00 + \$10 for each 100 Amperes over 800
Plus-subpanels – each additional 100 amps or fraction	\$10.00
Wiring openings (total outlets, lights and switches – 120 volt)	\$0.50 per opening

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Appliances in new locations – 120 volts (compactors, dishwashers, disposals, air conditioners, etc)	\$5.00
Appliances in new locations – 240 volts (ranges, ovens, water heaters, dryers, air conditioners, etc)	\$10.00
Domestic heat:	
Electric, per kilowatt	\$3.00
Gas, oil, central air, other	\$12.00
Manufactured dwellings – per unit (includes service equipment)	\$45.00
Circuses, carnivals, fairs, festivals, etc	\$75.00 flat fee
Transformers, generators and UPS (battery back up)	\$25.00 flat fee
Alarm system (copper or fiber):	
Fire, burglar – base fee	\$18.00 base fee + \$0.50 per outlet over first 10 outlets
Other low voltage system (computer, phone, cable, satellite dish, sound, closed circuit television, etc)	\$18.00 base fee + \$0.50 per outlet over first 10 outlets
Motors	
< 25 HP	\$12.00
> 25 HP	\$20.00
Signs	<i>One time fee</i>
Portable, mobile, permanent	\$30.00, each sign
Emergency lighting battery pack unit	\$7.00 each
Water, sewer, gas, or wall pump	\$10.00 each
State business licensing inspections	\$40.00 each
Industrial electrical permit, annual (does not include new structures or additions)	\$250.00
Fire alarm box connection:	
DET electronic units (annually)	\$400.00

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Mechanical box connections	\$425.00
Belated electrical permit fee, within 1 calendar year	
First offense	\$100.00
Second offense	\$200.00
Third offense	\$400.00
Fourth offense	\$800.00
Fifth and subsequent offenses	\$1,600.00 each
Inspections and department call outs after normal business hours-minimum (additional time beyond three hours shall be calculated at time plus one-half for the on call electrician)	\$150.00
Notice of intent to sell, transfer or rent property subject to order; violation of Sec. 12-199:	
Not less than	\$50.00
Not more than	\$100.00

Businesses and Business Regulations

Lodging Establishments (Lodginghouse, Boardinghouse, rooming houses, hotels, motels, etc), annually	\$100.00
Outpatient addiction treatment clinic, annually	\$200.00
Closeout sales (30-A M.R.S.A. § 3781)—maximum of one per business up to 60 days	\$20.00
Massage licenses, annually:	
Establishment (more than one therapist)	\$150.00
Therapist	\$150.00 + cost of background check
Solicitation permit (issued by Police Department)	\$0.00
Mobile or itinerant vendor (door-to-door sales):	

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One year	\$100.00
Mobile food distribution unit (roving diner), annual	\$100.00
Vendor use of city-property (each 3 month period)	\$50.00
Peddlers:	
Per event	\$75.00
30-day Permit	\$100.00
Agricultural barn sales - (maximum of one three-day permit per month between the months of April and October), each	\$15.00
Garage/yard sales - (maximum of two three-day permits within six months), each	\$0.00
Secondhand dealer license, annually	\$100.00
Pawnbroker license, annually	\$100.00 + cost of legal ad
Junkyard/Automobile graveyard, annually	\$100.00 + cost of legal ad
Taxicabs:	
Taxicab business license, annual	\$100.00
Call-out inspection fee (requested outside normal hours), each	\$100.00 + inspector's overtime hourly rate
Re-inspection fee	\$100.00
Flea market, craft fairs, swap meets, bazaars:	
One day event to 3 months	\$0.00 – application only
Alcoholic Beverage Establishments, annually:	
Class A Lounge (Liquor), annually	\$1,300.00 + cost of legal ad
Tavern license, annually	\$250.00
Liquor service approval (off-premise catering), per event	\$10.00
Food Service Establishments, annually:	
Class I (liquor—beer, wine and spirits, and mixed drinks)	\$500.00 + cost of legal ad
Class III/IV (liquor—beer and wine)	\$400.00 + cost of legal ad
Class IV (liquor—beer)	\$400.00 + cost of legal ad
Class on or off premises (no liquor)	\$200.00 + cost of legal ad
Bottle Club/BYOB	\$200.00 + cost of legal ad
Temporary Food Service License, per event (maximum of 30 days)	\$60.00
Off premises retailer – beer + wine	\$200.00
Adult amusement devices, each annually	\$1,100.00
Beano/Bingo	\$0.00

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Carnival, circus, other traveling amusement – per day	\$150.00
Rollerskating rinks, with partial or full kitchen, annually	\$90.00
Dances and dance halls, per event	\$35.00
Tattoo Artist, annually	\$100.00 + cost of background check
Tattoo artist exhibitions or shows, per event	\$250.00
Special amusement	\$125.00 + cost of legal ad
Games of Chance:	
Six months	\$10.00
Up to 3 Year Blanket Approval	\$20.00
Adult Use Cannabis (Marijuana)	
Application Fee	\$525.00
Retail Store	\$5,250.00
FSE On/Off Pre-packaged foods	\$210.00
Tier I Cultivation: up to 500 SF of mature plant canopy	\$1,050.00
Tier II Cultivation: 501-2,000 SF of mature plant canopy	\$1,575.00
Tier III Cultivation: 2,001-7,000 SF of mature plant canopy	\$2,625.00
Tier IV Cultivation: greater than 7,000 SF of mature plant canopy	\$5,250.00
Manufacturing Facility	\$2,625.00
Testing Facility	\$2,625.00
Nursery: cultivation of not more than 1,000 SF of plant canopy	\$1,050.00
Medical Cannabis (Marijuana)	
Application Fee	\$525.00
Retail Store	\$5,250.00
FSE On/Off Pre-packaged foods	\$210.00
Cultivation Facility	\$1,050.00
Manufacturing Facility	\$2,625.00
Testing Facility	\$2,625.00
Dispensary (total of allowed uses)	\$5,500
Late renewal fee by any existing business	30-45 days late - \$50.00 > 45 days late - \$100.00 Reoccurring - \$200

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Emergency Management and Services

Security (Alarm) System Permit	
Issuance	\$30.00
EMS Transport Rates	As adopted by City Council, effective 1/1/25 (attached)

Environment

Fill permit, original issuance	
Up to 7,000 SF of fill area	\$25.00
7,001 to 22,500 SF of fill area	\$35.00
Over 22,500 SF of fill area	\$50.00
Fill permit, annually – if not delinquent	\$0.00

Fire Prevention and Protection

Reports, per copy	\$10.00
Research, per hour (1 hour minimum)	\$20.00
Old hose, per foot	\$1.00
Coverage of a fire/EMS event, per person, per hour	\$50.00 + apparatus rate
Accident or fire photos, each (unless otherwise determined by Fire Chief)	\$10.00
Photos printed outside of agency, each	\$20.00 + actual costs
Environmental reviews, each	\$20.00
Fireworks standby, per hour	\$200.00
Training burns resulting in demolition	\$2,500.00
Fire investigations, per hour	\$100.00
Hazard material incidents:	
Cost of response	See apparatus costs + cost of materials & supplies used
Illegal/unauthorized burning response, per hour	\$250.00
Out of control burn response:	
Cost of response	See apparatus costs
Vehicle accidents, per hour	\$250.00
Extrication of patients from vehicle	\$300.00
Spill control and clean up	\$100.00
Salvage calls – residential:	
Labor, per hour	\$150.00

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Sump pump, each, per hour	\$50.00
Salvage calls – commercial:	
Per hour	\$500.00
False alarms, received in one calendar year	
Second	\$100.00
Increase in alarm fee for each subsequent alarm	\$100.00
Fireworks, use or possession with intent to use in the City	
First offense	Not less than \$200.00, not more than \$400.00 (plus costs)
Second and subsequent offenses, per violation	Not less than \$300.00, not more than \$600.00 (plus costs)
Fireworks, sale or possession with intent to sell in the City	
First offense	Not less than \$500.00 (plus costs)
Second and subsequent offenses, per violation	Not less than \$1,000
Apparatus rates:	<i>Includes normal crew assignment</i>
Engine, per hour	\$250.00
Aerial device, per hour	\$350.00
Rescue, per hour	\$150.00
Boat, per hour	\$150.00
Command Unit	\$100.00
Forestry/Brush Truck	\$150.00

Recreation

Facility rentals	See attached rental prices, effective 7/1/25
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Solid Waste

Solid waste fees shall be as determined annually by the city council based on prior years' financial information.

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Streets, Sidewalks and Other Public Places

Display of goods permit, each	\$0.00
Excavation/Street Opening Permits, per square foot*:	* <i>Applicability Date:</i> Notwithstanding the provisions of 1 M.R.S.A. § 302 or any other law to the contrary, the amendments to this Appendix A evidenced by Ordinance 05-06052023, when enacted, shall govern any proposed excavation/street opening for which an application has not been submitted to and finally acted upon by the City prior to June 5, 2023.
Newly constructed, reconstructed or repaved street	\$6.00
Paved streets	\$5.00
Gravel streets and shoulders	\$3.00
Construction areas (streets scheduled for full-depth construction)	\$5.00
Sidewalk openings, per square foot:	
Concrete, brick, bituminous	
Other openings - all other materials, per square foot:	\$1.00
Entrance permit, each	\$20.00
Private property	\$0.00
Inspection of improvements in developments:	
Streets to be accepted by city - as percentage of estimated costs of required public improvements	2%
Private streets—as percentage of estimated costs of required public-type improvements	2%
Special exceptions—the greater of:	
Minimum	\$200.00
Percentage of public type improvements	2%

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Traffic and Vehicles

Parade or procession permit	\$0.00 – must complete Mass Gathering Permit Application
Parking in city owned parking lot and mechanics row parking garage, monthly	Residential Parking: \$50.00 All Others: \$55.00

Zoning

Zoning text amendments:	
Each application	\$1,000 (includes required advertising)
Zoning Board – Appeals, interpretation, variance, conditional use permit, etc:	
Each application	\$350.00 (includes required advertising)
Site Plan Review:	
Minor projects—interdepartmental/staff review, each application	\$200.00
Major projects and subdivision of existing structures—planning board review/special exceptions, each application	\$1,000 (includes required advertising)
Site Plan Amendment:	
Minor projects—staff approved amendments, each	\$100.00
Major projects—planning board approved—amendments, each application	\$500 base fee (includes required advertising)
Subdivision review—new lots and structures:	
First three lots	\$1,000
Each additional lot over three	\$100.00
Delegated review (in addition to site plan or subdivision fees when required), includes one or all areas (stormwater, TMP, site law, etc.)	75% of the fee that would be charged by the State Department of Environmental Protection and State Department of Transportation for the same permits based on state adopted fee schedules at the time of application.
Zoning Conformance/Rebuild Letter, each	\$75.00
Independent professional review fees	Pass through actual cost
Engineering inspection fees	Pass through actual cost
Required advertising (unless otherwise specifically provided above)	\$100.00

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Other General Information:

- Applicants are responsible for the cost of all public hearing advertisements and background checks required for various licenses. Failure to list that additional expense in the fee schedule shall not eliminate that requirement from the licensing process.
- Applicants are responsible for providing background checks, not older than 3 days prior to submission of application for all licenses that require such checks or, alternatively, applicants may pay \$100.00 to the city with the application to cover the cost of the background check.
- License fees established in this appendix include two routine or pre-operational inspections and one follow-up inspection. When additional inspections are required, the city may charge an additional \$100.00 per inspection to cover the costs of each additional inspection or visit.

Fee refund, reimbursement & waiver policy:

Residential construction. A veteran/widow/widower of a veteran or contractor on behalf of a veteran/widow/widower of a veteran seeking to build new construction or to rehabilitate an existing property will have all fees waived/reimbursed at time of permit approval. This applies to owner occupied single family and multifamily units, up to 3 unit structures. This does not apply to state plumbing fees administered by the city.

Commercial construction. A veteran owned business* or subcontractor hired by a veteran owned business* will be entitled to a 50% fee reduction/reimbursement for new construction or rehabilitation of an existing property at the time of permit approval. This does not apply to state plumbing fees administered by the city.

* Veterans honorably discharged from federal service, must present DD-214 to economic, and community development office for fees to be waived.

** Veteran owned business as defined by the SBA being a corporation in which 51% of the shares of the company are owned by a veteran.

Building permit fee reimbursement policy: In the event that the recipient of a building permit does not undertake any of the building activity associated with a given

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permit, he/she may submit a written request to the director of planning and permitting for the reimbursement within six months of the issuance of said permit, and if no work associated with said permit was commenced, 75 percent of the permit fee will be reimbursed. The city shall retain 25 percent of the permit fee to provide compensation for the costs associated with issuance of said permit and to process reimbursement.

Floodplain Overlay District: A non-refundable application fee of \$50.00 for all minor development and \$100.00 for all new construction or substantial improvements shall be paid to the city. (Sec. 60-895).

Zoning text or map amendment requests: In the event that the applicant for a zoning text or map amendment does not receive approval, the base fees may be reimbursed. The applicant must submit a request to the city clerk within 30 days of the date of the denial. The city council shall consider the request within 30 days at a regular city council meeting and may approve by majority vote to authorize the reimbursement. The additional cost for required advertising is not reimbursable.

Business licenses: The city council is the only authority allowed to waive fees prescribed by ordinance. An application for waiver of any fees must be presented in writing to the city clerk to be brought to the city council at its next available meeting. (Sec. 14-31) In case an application is disapproved, the city clerk or designee shall then notify the applicant in writing of such denial and shall refund the fee paid in. The city clerk or designee shall also notify the city council of such action at the next regularly scheduled meeting of the city council. (Sec. 14-38)

Mass gatherings and events: An appeal for waiver of fees or surety bond may be made in writing to the city council. The city council may waive the permit fee or surety bond, when it determines that such waiver will not compromise the purpose or enforcement of this article. (Sec. 14-261).

(Ord. No. 35-10182021, 11-1-2021; Ord. No. 48-12062021, 12-20-2021; Ord. No. 04-02072022, 2-7-2022; Ord. No. 01-01032023, 1-17-2023; Ord. No. 05-06052023, 6-20-2023)

UPDATED FACILITY RENTAL PRICES

STARTING JULY 1ST, 2025

HASTY COMMUNITY CENTER

Monday–Friday 8:00am–4:30pm

BASKETBALL COURT	\$40 per hr
RECREATION ROOM	\$40 per hr
CLASSROOM	\$20 per hr

Weekdays after 5PM & Weekends

BASKETBALL COURT	\$60 per hr
RECREATION ROOM	\$50 per hr
CLASSROOM	\$40 per hr

Birthday Party Rentals (Sat/Sun ONLY)

BASKETBALL COURT & REC ROOM	\$100 per hr
BASKETBALL COURT & CLASSROOM	\$ 80 per hr
LARGE PARTY FEE (50+ People)	\$25 one time fee

All Birthday Party Rentals include free 30 min prep and 30 breakdown time

AUBURN SENIOR COMMUNITY CENTER

Monday–Friday 8:00am–4:30pm

MEETING ROOM (MAX 100)	\$100 per hr
BANQUET ROOM (MAX 200)	\$200 per hr
FULL HALL (MAX 300)	\$250 per hr

Weekdays after 5PM & Weekends

MEETING ROOM (MAX 100)	\$125 per hr
BANQUET ROOM (MAX 200)	\$225 per hr
FULL HALL (MAX 300)	\$275 per hr

Special Event Rental Fees

MAX CAPACITY (Staff)	Additional \$25 per hour
DAY BEFORE SET UP	\$50 one time fee
CLEAN UP FEE	\$50 one time fee

All Special Event Rentals include free 30 min prep and 30 breakdown time



Contact Us

207-333-6601 x2112

48 Pettengill Rd Auburn, ME 04210

SUBSURFACE WASTEWATER DISPOSAL SYSTEM PERMIT FEE SCHEDULE

Disposal System Components	Fee	State Share (25%)	DEP Surcharge
1.Complete Non-Engineered System (Includes 1 treatment tank + 1 disposal field + 1 pump)	\$250.00	\$62.50	\$15.00
2.Primitive / Limited System (graywater & alt toilet)	\$100.00	\$25.00	\$15.00
3.Alternative Toilet	\$50.00	\$12.50	NA
4.Non-Engineered Treatment Tank (Includes pre-treatment tanks and pump tanks of 750 gallons or greater)	\$150.00	\$37.50	NA
5.Holding Tank	\$100.00	\$25.00	\$15.00
6.Non-Engineered Disposal Field	\$150.00	\$37.50	NA
7.Gray Water System/ Separated Laundry System	\$35.00	\$8.75	\$15.00
8.Complete Engineered System**	\$200.00	\$50.00	NA
9.Engineered Treatment Tank (only)	\$80.00	\$20.00	NA
10.Engineered Disposal Field (only)	\$150.00	\$37.50	NA
11.Pre-Treatment (Pre-treatment components are charged as either treatment tanks or miscellaneous components)	NA	NA	NA
12.Miscellaneous Components	\$30.00	\$7.50	NA
First-Time System Variances (*State receives Fees for first time variances, <i>requiring State Approval</i> . The State does not receive fees for first time variances requiring only LPI approval)	\$20.00	\$5.00 *	NA
Replacement System Variances (No Fees go to the State)	NA	NA	NA
Seasonal Conversion Permit	\$50.00	\$12.50	NA

**Engineered Systems includes one disposal field + two tanks + pump. If two “pods” or a disposal field are more than 20 feet apart, they are charged like a separate engineered system. Additional tanks and disposal fields for an engineered system are charged with the engineered treatment tank or engineered disposal field fees. For more information, please contact subsurface.wastewater@maine.gov.

INTERNAL PLUMBING PERMIT FEE SCHEDULE

Minimum fee, includes up to 4 fixtures/hook-ups	\$40.00	\$10.00
Individual fixtures, <i>(minimum fee applies)</i>	\$10.00	\$2.50
Mobile or Modular Home – factory components & hook-up only	\$40.00	\$10.00
Hook up to public sewer <i>(minimum fee applies)</i>	\$10.00	\$2.50
Hook up to existing subsurface system <i>(minimum fee applies)</i>	\$10.00	\$2.50
Piping relocation with no new fixtures <i>(minimum fee applies)</i>	\$10.00	\$2.50
Permit transfer <i>(must be on it's own permit. Minimum fee does not apply)</i>	\$10.00	\$2.50



Auburn Fire Department

550 Minot Avenue | Auburn, Maine 04210

www.auburnmaine.gov | 207.333.6633

City of Auburn EMS Transport Rate Schedule effective January 1, 2025:

<u>SERVICE</u>	<u>ALL INCLUSIVE RATE</u>
Basic Life Support (A0429)	\$926
Advanced Life Support (A0427)	\$1155
Advanced Life Support Level 2 (A0433)	\$1680
Basic Life Support (Non-Emergency)	\$521
Advanced Life Support (Non-Emergency)	\$579
Specialty Care Transport (PIFT)	\$2940
Loaded Mile (A0425)	\$21 per mile
Paramedic Intercept	\$300
**On Scene	\$300

*On Scene: Calls in which EMS units respond, have patient contact and provide assessment and/or treatment, but the patient does not get transported.

** Lift Assists: EMS response to residential care facilities will be billed to the facility at the “On Scene” rate

- a) A residential care facility is defined as a facility that provides housing and services to residents who need care, supervision or assistance with activities of daily living.